

TIMELINE GLOBAL LINK CONSULTING

1ST - 4TH QUARTER 2020 TRAINING CALENDAR



S/N	PROGRAMME	DURATION	1 ST QUARTER			2 ND QUARTER			3 RD QUARTER			4 TH QUARTER			FEE	
			JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	NAIRA	USD
1	Enterprise Risk Management	5 days	6 - 10	3 - 7	2 - 6	6-10	4-8	1-5	6-10	3-7	7-11	5-9	2-5	7-11	160,000.00	650.00
2	Business Leadership Skills for Success	5 days	13 - 17	10 - 14	9 - 13	13-17	11-15	8-12	13-17	10-14	14-18	12-16	9-13	14-18	160,000.00	650.00
3	Top notch Accounting skills training for Accounting officers	5 days	20 - 24	17 - 21	16 - 20	20-24	18-22	15-19	20-24	17-21	21-25	19-23	16-20	21-23	160,000.00	650.00
4	Coaching and Mentoring course	5 days	27 -31	24 - 28	23 - 27	27-01MAY	25-29	22-26	27-31	24-28	28-2 ND OCT	26-30	23-27	7-11	160,000.00	650.00
5	Customer Relationship Management that works	5 days	6 - 10	3 - 7	30-3 RD APR	6-10	4-8	29-3 RD JUNE	6-10	31-4 TH SEPT	7-11	5-9	30-4 TH DEC	14-18	160,000.00	650.00
6	Cooperative Society Management for success	5 days	13- 17	10 - 14	2 - 6	13-17	11-15	1-5	13-17	3-7	14-18	12-16	2-5	21-23	160,000.00	650.00
7	Human Resources Training	5 days	20-24	17-21	9-13	20-24	18-22	8-12	20-24	10-14	21-25	19-23	9-13	7-11	160,000.00	650.00
8	Time Management	5 days	27-31	24 - 28	16 - 20	27-01MAY	25-29	15-19	27-31	17-21	28-2 ND OCT	26-30	16-20	14-18	160,000.00	650.00
9	Logistics and Supply Chain Management	5 days	6-10	3 - 7	23 - 27	6-10	4-8	22-26	6-10	24-28	7-11	5-9	23-27	21-23	160,000.00	650.00
10	Anger Management	5 days	13-17	10 -14	30-3 RD APR	13-17	11-15	29-3 RD JUNE	13-17	31-4 TH SEPT	14-18	12-16	30-4 TH DEC	7-11	160,000.00	650.00
11	Administrative officers essentials course	5 days	20-24	17 - 21	2 - 6	20-24	18-22	1-5	20-24	3-7	21-25	19-23	2-5	14-18	160,000.00	650.00
12	Tax Management for Organizations	5 days	27-31	24 - 28	9 - 13	27-01MAY	25-29	8-12	27-31	10-14	28-2 ND OCT	26-30	9-13	21-23	160,000.00	650.00
13	Quality Assurance and Quality Control essentials course	5 days	6-10	3 - 7	16 - 20	6-10	4-8	15-19	6-10	17-21	7-11	5-9	16-20	7-11	160,000.00	650.00
14	Corporate Governance Essentials	5 days	13-17	10 - 14	23 -27	13-17	11-15	22-26	13-17	24-28	14-18	12-16	23-27	14-18	160,000.00	650.00
15	Insurance Marketing	5 days	20-24	17 - 21	30-3 RD APR	20-24	18-22	29-3 RD JUNE	20-24	31-4 TH SEPT	21-25	19-23	30-4 TH DEC	21-23	160,000.00	650.00
16	Basic Bookkeeping Accounting Course	5 days	27-31	24 - 28	2 - 6	27-01MAY	25-29	1-5	27-31	3-7	28-2 ND OCT	26-30	2-5	7-11	160,000.00	650.00
17	Project Management essentials	5 days	6-10	3 - 7	9 -13	6-10	4-8	8-12	6-10	10-14	9-13	5-9	9-13	14-18	160,000.00	650.00
18	Internal Audit for Results	5 days	13-17	10 - 14	16 - 20	13-17	11-15	15-19	13-17	17-21	16-20	12-16	16-20	21-23	160,000.00	650.00
19	Purchasing and Procurement Management Course	5 days	20-24	17 - 21	23 - 27	20-24	18-22	22-26	20-24	24-28	23-27	19-23	23-27	7-11	160,000.00	650.00
20	Planning Communication and Media Management Strategies	5 days	27-31	24 - 28	30-3 RD APR	27-01MAY	25-29	29-3 RD JUNE	27-31	31-4 TH SEPT	30-4 OCT	26-30	30-4 TH DEC	14-18	160,000.00	650.00
21	Account Payable, Account Receivable and Debt recovery management course.	5 days	6-10	3 - 7	2 - 6	6-10	4-8	1-5	6-10	3-7	7-11	5-9	2-5	21-23	160,000.00	650.00
22	Essentials of Community Based Project Management for Success	5 days	13-17	10 -14	9 - 13	13-17	11-15	8-12	13-17	10-14	14-18	12-16	9-13	7-11	160,000.00	650.00
23	Managing Operational Risk in Organizations.	5 days	20-24	17 - 21	16 - 20	20-24	18-22	15-19	20-24	17-21	21-25	19-23	16-20	14-18	180,000.00	750.00
24	Health and Safety Management in Workplace	5 days	27-31	24 - 28	23 - 27	27-01MAY	25-29	22-26	27-31	24-28	28-2 ND OCT	26-30	23-27	21-23	160,000.00	650.00
25	Public - Private- Partnership (PPP) that works	5 days	6-10	3 - 7	30-3 RD APR	6-10	4-8	29-3 RD JUNE	6-10	31-4 TH SEPT	7-11	5-9	30-4 TH DEC	7-11	200,000.00	850.00
26	Forensic audit, fraud detection and investigation techniques	5 days	27-31	24 - 28	30-3 RD APR	27-01MAY	25-29	29-3 RD JUNE	27-31	31-4 TH SEPT	30-4 OCT	26-30	30-4 TH DEC	14-18	160,000.00	650.00
27	Top Notch facilities management training	5 days	6-10	3 - 7	2 - 6	6-10	4-8	1-5	6-10	3-7	7-11	5-9	2-5	21-23	160,000.00	650.00
28	Executive and personal Assistants Development course	5 days	20-24	17 - 21	2 - 6	20-24	18-22	1-5	20-24	3-7	21-25	19-23	2-5	14-18	160,000.00	650.00
29	Budget Preparation,, Implementation and monitoring course	5 days	20-24	17 - 21	16 - 20	20-24	18-22	15-19	20-24	17-21	21-25	19-23	16-20	14-18	160,000.00	650.00
30	Writing professionally in the work place course	5 days	6 - 10	3 - 7	2 - 6	6-10	4-8	1-5	6-10	3-7	7-11	5-9	2-5	7-11	160,000.00	650.00
31	International Financial Reporting Standards (IFRS) training	5 days	13 - 17	10 - 14	9 - 13	13-17	11-15	8-12	13-17	10-14	14-18	12-16	9-13	14-18	160,000.00	650.00
32	International Public Sector Accounting Standards (IPSAS) Training.	5 days	20 - 24	17 - 21	16 - 20	20-24	18-22	15-19	20-24	17-21	21-25	19-23	16-20	21-23	160,000.00	650.00
33	Drivers Training and Development Course	5 days	27 -31	24 - 28	23 - 27	27-01MAY	25-29	22-26	27-31	24-28	28-2 ND OCT	26-30	23-27	7-11	100,000.00	410.00
34	Security Guards Training and Development course	5 days	6 - 10	3 - 7	30-3 RD APR	6-10	4-8	29-3 RD JUNE	6-10	31-4 TH SEPT	7-11	5-9	30-4 TH DEC	14-18	100,000.00	410.00

35	Tecniques for Effective internal control for Auditors		13- 17	10 - 14	2 - 6	13-17	11-15	1-5	13-17	3-7	14-18	12-16	2-5	21-23	160,000.00	650.00
<p>Venue: Our Training Centre: Captain House, 4th floor, 34 Aje Road Sabo Yaba, Lagos. Nigeria</p> <p>Discount:10% for More than 2 Participants</p> <p>Account Details: Timeline Global Link Consulting : Zenith Bank PLC : 1015916188 USD Domiciliary : 5070916808</p> <p>For more details contact :Training Director, Timeline Global Link Consulting, 34 Aje Road Sabo Yaba, Lagos. Nigeria Tel: +2348033076702, +2348157147296</p> <p>Email: info@timelinegloballinkconsulting.com tglconsulting2013@yahoo.com www.timelinegloballinkconsulting.com</p>																

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