

TIMELINE GLOBAL LINK CONSULTING
1ST - 4TH QUARTER 2022 TRAINING CALENDAR



S/ N	PROGRAMME	DURAT ION	1 ST QUARTER			2 ND QUARTER			3 RD QUARTER			4 TH QUARTER			FEE	
			JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	NAIRA	USD
1	Enterprise Risk Management	5 days	10-14	7-11	7-11	4-8	2-6	6-10	4-8	1-5	5-9	3-7	7-11	5-9	160,000.00	650.00
2	Business Leadership Skills Course – Becoming Management Material	5 days	17-21	14-18	14-18	11-15	9-13	13-17	11-15	8-12	12-16	10-14	14-18	12-16	160,000.00	650.00
3	Top notch Accounting skills for Accounting officers Course	5 days	24-28	21-25	21-25	18-22	16-20	20-24	18-22	15-19	19-23	17-21	21-25	19-23	160,000.00	650.00
4	Coaching and Mentoring course	5 days	31-4 TH FEB	28-4 TH MAR	28-1 ST APR	25-29	23-27	27-1 ST JULY	25-29	22-26	26-30	24-28	28-2 ND DEC	26-30	160,000.00	650.00
5	Top-Notch Customer Service Training	5 days	10-14	7-11	7-11	4-8	30-3 RD JUN	6-10	4-8	29-2 ND SEP	5-9	31-4 TH NOV	7-11	5-9	160,000.00	650.00
6	Cooperative Society Management for success	5 days	17-21	14-18	14-18	11-15	2-6	6-10	11-15	1-5	12-16	3-7	14-18	12-16	160,000.00	650.00
7	Human Resources Training	5 days	24-28	21-25	21-25	18-22	9-13	13-17	18-22	8-12	19-23	10-14	21-25	19-23	160,000.00	650.00
8	Time Management	5 days	31-4 TH FEB	28-4 TH MAR	28-1 ST APR	25-29	16-20	20-24	25-29	15-19	26-30	17-21	28-2 ND DEC	26-30	160,000.00	650.00
9	Logistics and Supply Chain Management	5 days	10-14	7-11	7-11	4-8	23-27	27-1 ST JULY	4-8	22-26	5-9	24-28	7-11	5-9	160,000.00	650.00
10	Anger Management	5 days	17-21	14-18	14-18	11-15	30-3 RD JUN	6-10	11-15	29-2 ND SEP	12-16	31-4 TH NOV	14-18	12-16	160,000.00	650.00
11	Administrative officers essentials course	5 days	24-28	21-25	21-25	18-22	2-6	6-10	18-22	1-5	19-23	3-7	21-25	19-23	160,000.00	650.00
12	Tax Management for Organizations	5 days	31-4 TH FEB	28-4 TH MAR	28-1 ST APR	25-29	9-13	13-17	25-29	8-12	26-30	10-14	28-2 ND DEC	26-30	160,000.00	650.00
13	Quality Assurance and Quality Control essentials course	5 days	10-14	7-11	7-11	4-8	16-20	20-24	4-8	15-19	5-9	17-21	7-11	5-9	160,000.00	650.00
14	Corporate Governance Essentials Course	5 days	17-21	14-18	14-18	11-15	23-27	27-1 ST JULY	11-15	22-26	12-16	24-28	14-18	12-16	400,000.00	1,200.00
15	Insurance Marketing	5 days	24-28	21-25	21-25	18-22	30-3 RD JUN	6-10	18-22	29-2 ND SEP	19-23	31-4 TH NOV	21-25	19-23	160,000.00	650.00
16	Basic Bookkeeping Accounting Course	5 days	31-4 TH FEB	28-4 TH MAR	28-1 ST APR	25-29	2-6	6-10	25-29	1-5	26-30	3-7	28-2 ND DEC	26-30	160,000.00	650.00
17	Project Management Fundamentals	5 days	10-14	7-11	7-11	4-8	9-13	13-17	4-8	8-12	5-9	10-14	7-11	5-9	160,000.00	650.00
18	Internal Audit for Results	5 days	17-21	14-18	14-18	11-15	16-20	20-24	11-15	15-19	12-16	17-21	14-18	12-16	160,000.00	650.00
19	Purchasing and Procurement Management Course	5 days	24-28	21-25	21-25	18-22	23-27	27-1 ST JULY	18-22	22-26	19-23	24-28	21-25	19-23	160,000.00	650.00
20	Planning Communication and Media Management Strategies	5 days	31-4 TH FEB	28-4 TH MAR	28-1 ST APR	25-29	30-3 RD JUN	6-10	25-29	29-2 ND SEP	26-30	31-4 TH NOV	28-2 ND DEC	26-30	160,000.00	650.00
21	Account Payable, Account Receivable and Debt recovery management course.	5 days	10-14	7-11	7-11	4-8	2-6	6-10	4-8	1-5	5-9	3-7	7-11	5-9	160,000.00	650.00
22	Essentials of Community Based Project Management for Success	5 days	17-21	14-18	14-18	11-15	9-13	13-17	11-15	8-12	12-16	10-14	14-18	12-16	160,000.00	650.00
23	Managing Operational Risk in Organizations.	5 days	24-28	21-25	21-25	18-22	16-20	20-24	18-22	15-19	19-23	17-21	21-25	19-23	180,000.00	750.00
24	Health and Safety Management in Workplace	5 days	31-4 TH FEB	28-4 TH MAR	28-1 ST APR	25-29	23-27	27-1 ST JULY	25-29	22-26	26-30	24-28	28-2 ND DEC	26-30	160,000.00	650.00
25	Public – Private- Partnership (PPP) that works	5 days	10-14	7-11	7-11	4-8	30-3 RD JUN	6-10	4-8	29-2 ND SEP	5-9	31-4 TH NOV	7-11	5-9	200,000.00	850.00
26	Forensic audit, fraud detection and investigation techniques	5 days	17-21	14-18	14-18	11-15	2-6	6-10	11-15	1-5	12-16	3-7	14-18	12-16	160,000.00	650.00
27	Top Notch facilities management training	5 days	24-28	21-25	21-25	18-22	9-13	13-17	18-22	8-12	19-23	10-14	21-25	19-23	160,000.00	650.00
28	Executive and personal Assistants Development course	5 days	31-4 TH FEB	28-4 TH MAR	28-1 ST APR	25-29	16-20	20-24	25-29	15-19	26-30	17-21	28-2 ND DEC	26-30	160,000.00	650.00
29	Budget Preparation,, Implementation and monitoring course	5 days	10-14	7-11	7-11	4-8	23-27	27-1 ST JULY	4-8	22-26	5-9	24-28	7-11	5-9	160,000.00	650.00
30	Writing professionally in the work place course	5 days	17-21	14-18	14-18	11-15	30-3 RD JUN	6-10	11-15	29-2 ND SEP	12-16	31-4 TH NOV	14-18	12-16	160,000.00	650.00

S/ N	PROGRAMME	DURAT ION	1 ST QUARTER			2 ND QUARTER			3 RD QUARTER			4 TH QUARTER			FEE	
			JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	NAIRA	USD
31	International Financial Reporting Standards (IFRS) training	5 days	24-28	21-25	21-25	18-22	2-6	6-10	18-22	1-5	19-23	3-7	21-25	19-23	160,000.00	650.00
32	International Public Accounting Standards (IIPSAS) Training	5 days	31-4 TH FEB	28-4 TH MAR	28-1 ST APR	25-29	9-13	13-17	25-29	8-12	26-30	10-14	28-2 ND DEC	26-30	160,000.00	650.00
33	Driver training and Development course	5 days	24-28	21-25	21-25	18-22	16-20	20-24	18-22	15-19	19-23	17-21	21-25	19-23	100,000.00	410.00
34	Security Guard training and development t course	5 days	17-21	14-18	14-18	11-15	23-27	27-1 ST JULY	11-15	22-26	12-16	24-28	14-18	12-16	100,000.00	410.00
35	Office Management Training	5 days	24-28	21-25	21-25	18-22	30-3 RD JUNE	6-10	18-22	29-2 ND SEP	19-23	31-4 TH NOV	21-25	19-23	160,000.00	650.00
36	Digital Marketing Course	5 days	31-4 TH FEB	28-4 TH MAR	28-1 ST APR	25-29	2-6	6-10	25-29	1-5	26-30	3-7	28-2 ND DEC	26-30	160,000.00	650.00
37	Meeting Management Course	5 days	10-14	7-11	7-11	4-8	16-20	6-10	4-8	15-19	5-9	17-21	7-11	5-9	160,000.00	650.00
38	Strategic Direction and Leadership Course	5 days	17-21	14-18	14-18	11-15	16-20	20-24	11-15	15-19	12-16	17-21	14-18	12-16	160,000.00	650.00
39	Top Notch Selling Skills Training	5 days	24-28	21-25	21-25	18-22	23-27	27-1 ST JULY	18-22	22-26	19-23	24-28	21-25	19-23	160,000.00	650.00
40	Managing Emotional Intelligence in the Work Place	5 days	31-4 TH FEB	28-4 TH MAR	28-1 ST APR	25-29	30-3 RD JUNE	6-10	25-29	29-2 ND SEP	26-30	31-4 TH NOV	28-2 ND DEC	26-30	160,000.00	650.00
41	Equipment Calibration Management Course	5 days	10-14	7-11	7-11	4-8	2-6	6-10	4-8	1-5	5-9	3-7	7-11	5-9	160,000.00	650.00
42	Advanced Accounting Course For Managers	5 days	17-21	14-18	14-18	11-15	9-13	13-17	11-15	8-12	12-16	10-14	14-18	12-16	200,000.00	850.00
43	Comprehensive Accounting Course	5 days	24-28	21-25	21-25	18-22	16-20	20-24	18-22	15-19	19-23	17-21	21-25	19-23	160,000.00	650.00
44	Public Relations Management Course	5 days	31-4 TH FEB	28-4 TH MAR	28-1 ST APR	25-29	23-27	27-1 ST JULY	25-29	22-26	26-30	24-28	28-2 ND DEC	26-30	160,000.00	650.00
45	Store and Warehouse Management Course	5 days	10-14	7-11	7-11	4-8	30-3 RD JUNE	6-10	4-8	29-2 ND SEP	5-9	31-4 TH NOV	7-11	5-9	160,000.00	650.00
46	Managing Board Meeting for Results	5 days	17-21	14-18	14-18	11-15	2-6	6-10	11-15	1-5	12-16	3-7	14-18	12-16	500,000.00	2125.00
47	The Practical Trainer Course	5 days	24-28	21-25	21-25	18-22	9-13	13-17	18-22	8-12	19-23	10-14	21-25	19-23	160,000.00	1,500.00
48	Retirement Planning from the Work Place Course	5 days	31-4 TH FEB	28-4 TH MAR	28-1 ST APR	25-29	16-20	20-24	25-29	15-19	26-30	17-21	28-2 ND DEC	26-30	160,000.00	650.00
49	Learning How to Play Office Politics Course Optimally	5 days	10-14	7-11	7-11	4-8	23-27	27-1 ST JULY	4-8	22-26	5-9	24-28	7-11	5-9	160,000.00	650.00
50	Front Desk Officers Training	5days	17-21	14-18	14-18	11-15	30-3 RD JUNE	6-10	11-15	29-2 ND SEP	12-16	31-4 TH NOV	14-18	12-16	160,000.00	650.00
51	Product And Maintenance Course	5 days	24-28	21-25	21-25	18-22	9-13	13-17	18-22	8-12	19-23	10-14	21-25	19-23	160,000.00	1,500.00
52	Account Reconciliation And Customer Confirmation Management	5 days	10-14	7-11	7-11	4-8	30-3 RD JUN	6-10	4-8	29-2 ND SEP	5-9	31-4 TH NOV	7-11	5-9	160,000.00	650.00
53	Advanced Administrative Essentials Skills Course For Senior Managers	5 days	24-28	21-25	21-25	18-22	2-6	6-10	18-22	1-5	19-23	3-7	21-25	19-23	160,000.00	650.00
54	Defensive And Offensive Driving Course	5 days	24-28	21-25	21-25	18-22	16-20	20-24	18-22	15-19	19-23	17-21	21-25	19-23	100,000.00	410.00

Venue: Our Training Centre: Captain House, 4th floor, 34 Aje Road Sabo Yaba, Lagos. Nigeria

6, Alhaji Idowu Street, Off Oke Street, By Tastee Fried Chicken, Shobo Bus-Stop, Akonwojo. Lagos.

Discount:10% for More than 2 Participants

Account Details: Timeline Global Link Consulting : Zenith Bank PLC : 1015916188

USD Domiciliary : 5070916808

For more details contact :Training Director, Timeline Global Link Consulting, 34

Aje Road Sabo Yaba, Lagos. Nigeria Tel: +2348033076702, +2348157147296

Email: info@timelinegloballinkconsulting.com tglconsulting2013@yahoo.com www.timelinegloballinkconsulting.com