

TIMELINE GLOBAL LINK CONSULTING

1ST - 4TH QUARTER 2025 TRAINING CALENDAR



S/N	PROGRAMME	DURATION	1 ST QUARTER			2 ND QUARTER			3 RD QUARTER			4 TH QUARTER			FEE	
			JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	NAIRA	USD
1	Enterprise Risk Management	5 days	13-17	3-7	3-7	7-11	5-9	2-6	7-11	4-8	1-5	6-10	3-7	1-5	330,000.00	1,000.00
2	Effective Communication in the work place	5 days	13-17	10-14	10-14	14-18	12-16	9-13	14-18	11-16	8-12	13-17	10-14	8-12	330,000.00	1,000.00
3	Top notch accounting skills for accounting officers Course	5 days	20-24	17-21	17-21	21-25	19-23	16-20	21-25	18-22	15-19	20-24	17-21	15-19	330,000.00	1,000.00
4	Coaching and Mentoring course	5 days	27-31	24-28	24-28	28-2 ND May	26-30	23-27	28-1 st Aug	25-29	22-26	27-31	24-28	22-26	330,000.00	1,000.00
5	Top-Notch Customer Service Training	5 days	13-17	3-7	3-7	7-11	5-9	2-6	7-11	4-8	1-5	6-10	3-7	1-5	330,000.00	1,000.00
6	Strategic Management-Use of social media in government and other organizations	5 days	13-17	10-14	10-14	14-18	12-16	9-13	14-18	11-16	8-12	13-17	10-14	8-12	330,000.00	1,000.00
7	Human Resources Training	5 days	20-24	17-21	17-21	21-25	19-23	16-20	21-25	18-22	15-19	20-24	17-21	15-19	330,000.00	1,000.00
8	Cash and Treasury management course	5 days	27-31	24-28	24-28	28-2 ND May	26-30	23-27	28-1 st Aug	25-29	22-26	27-31	24-28	22-26	330,000.00	1,000.00
9	Logistics and Supply Chain Management	5 days	13-17	3-7	3-7	7-11	5-9	2-6	7-11	4-8	1-5	6-10	3-7	1-5	330,000.00	1,000.00
10	Account Reconciliation and customers confirmation management course	5 days	13-17	10-14	10-14	14-18	12-16	9-13	14-18	11-16	8-12	13-17	10-14	8-12	330,000.00	1,000.00
11	Administrative officer's essentials course	5 days	20-24	17-21	17-21	21-25	19-23	16-20	21-25	18-22	15-19	20-24	17-21	15-19	330,000.00	1,000.00
12	Tax Management for Organizations	5 days	27-31	24-28	24-28	28-2 ND May	26-30	23-27	28-1 st Aug	25-29	22-26	27-31	24-28	22-26	330,000.00	1,000.00
13	Quality Assurance and Quality Control essentials course	5 days	13-17	3-7	3-7	7-11	5-9	2-6	7-11	4-8	1-5	6-10	3-7	1-5	330,000.00	1,000.00
14	Corporate Governance Essentials Course	5 days	13-17	10-14	10-14	14-18	12-16	9-13	14-18	11-16	8-12	13-17	10-14	8-12	330,000.00	1,000.00
15	Metrics and Analytics for strategic decision making	5 days	20-24	17-21	17-21	21-25	19-23	16-20	21-25	18-22	15-19	20-24	17-21	15-19	330,000.00	1,000.00
16	Basic Bookkeeping Accounting Course	5 days	27-31	24-28	24-28	28-2 ND May	26-30	23-27	28-1 st Aug	25-29	22-26	27-31	24-28	22-26	330,000.00	1,000.00
17	Project Management Fundamentals	5 days	13-17	3-7	3-7	7-11	5-9	2-6	7-11	4-8	1-5	6-10	3-7	1-5	330,000.00	1,000.00
18	Internal Audit for Results	5 days	13-17	10-14	10-14	14-18	12-16	9-13	14-18	11-16	8-12	13-17	10-14	8-12	330,000.00	1,000.00
19	Purchasing and Procurement Management Course	5 days	20-24	17-21	17-21	21-25	19-23	16-20	21-25	18-22	15-19	20-24	17-21	15-19	330,000.00	1,000.00
20	Planning Communication and Media Management Strategies	5 days	27-31	24-28	24-28	28-2 ND May	26-30	23-27	28-1 st Aug	25-29	22-26	27-31	24-28	22-26	330,000.00	1,000.00
21	Account Payable, Account Receivable and Debt recovery management course.	5 days	13-17	3-7	3-7	7-11	5-9	2-6	7-11	4-8	1-5	6-10	3-7	1-5	330,000.00	1,000.00
22	Essentials of Community Based Project Management for Success	5 days	13-17	10-14	10-14	14-18	12-16	9-13	14-18	11-16	8-12	13-17	10-14	8-12	330,000.00	1,000.00
23	Managing Operational Risk in Organizations.	5 days	20-24	17-21	17-21	21-25	19-23	16-20	21-25	18-22	15-19	20-24	17-21	15-19	300,000.00	800.00
24	Health and Safety Management in Workplace	5 days	27-31	24-28	24-28	28-2 ND May	26-30	23-27	28-1 st Aug	25-29	22-26	27-31	24-28	22-26	330,000.00	1,000.00
25	Public – Private- Partnership (PPP)that works	5 days	13-17	3-7	3-7	7-11	5-9	2-6	7-11	4-8	1-5	6-10	3-7	1-5	440,000.00	1,300.00
26	Forensic audit, fraud detection and investigation techniques	5 days	13-17	10-14	10-14	14-18	12-16	9-13	14-18	11-16	8-12	13-17	10-14	8-12	330,000.00	1,000.00
27	Top Notch facilities management training	5 days	20-24	17-21	17-21	21-25	19-23	16-20	21-25	18-22	15-19	20-24	17-21	15-19	330,000.00	1,000.00
28	Executive and personal Assistants Development course	5 days	27-31	24-28	24-28	28-2 ND May	26-30	23-27	28-1 st Aug	25-29	22-26	27-31	24-28	22-26	330,000.00	1,000.00
29	Budget Preparation, Implementation and monitoring course	5 days	13-17	3-7	3-7	7-11	5-9	2-6	7-11	4-8	1-5	6-10	3-7	1-5	330,000.00	1,000.00
30	Writing professionally in the work place course	5 days	13-17	10-14	10-14	14-18	12-16	9-13	14-18	11-16	8-12	13-17	10-14	8-12	330,000.00	1,000.00

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			JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	NAIRA	USD
31	International Financial Reporting Standards (IFRS) training	5 days	20-24	17-21	17-21	21-25	19-23	16-20	21-25	18-22	15-19	20-24	17-21	15-19	330,000.00	1,000.00
32	International Public Accounting Standards (IPSAS) Training	5 days	27-31	24-28	24-28	28-2 ND May	26-30	23-27	28-1 st Aug	25-29	22-26	27-31	24-28	22-26	330,000.00	1,000.00
33	Driver training and Development Course	5 days	13-17	3-7	3-7	7-11	5-9	2-6	7-11	4-8	1-5	6-10	3-7	1-5	330,000.00	1,000.00
34	Security Guard training and development t course	5 days	13-17	10-14	10-14	14-18	12-16	9-13	14-18	11-16	8-12	13-17	10-14	8-12	330,000.00	1,000.00
35	Office Management Training	5 days	20-24	17-21	17-21	21-25	19-23	16-20	21-25	18-22	15-19	20-24	17-21	15-19	330,000.00	1,000.00
36	Digital Marketing Course	5 days	27-31	24-28	24-28	28-2 ND May	26-30	23-27	28-1 st Aug	25-29	22-26	27-31	24-28	22-26	330,000.00	1,000.00
37	Meeting Management Course	5 days	13-17	3-7	3-7	7-11	5-9	2-6	7-11	4-8	1-5	6-10	3-7	1-5	330,000.00	1,000.00
38	Strategic Direction and Leadership Course	5 days	13-17	10-14	10-14	14-18	12-16	9-13	14-18	11-16	8-12	13-17	10-14	8-12	330,000.00	1,000.00
39	Top Notch Selling Skills Training	5 days	20-24	17-21	17-21	21-25	19-23	16-20	21-25	18-22	15-19	20-24	17-21	15-19	330,000.00	1,000.00
40	Managing Emotional Intelligence in the Work Place	5 days	27-31	24-28	24-28	28-2 ND May	26-30	23-27	28-1 st Aug	25-29	22-26	27-31	24-28	22-26	330,000.00	1,000.00
41	Equipment Calibration Management Course	5 days	13-17	3-7	3-7	7-11	5-9	2-6	7-11	4-8	1-5	6-10	3-7	1-5	330,000.00	1,000.00
42	Advanced Accounting Course for Managers	5 days	13-17	10-14	10-14	14-18	12-16	9-13	14-18	11-16	8-12	13-17	10-14	8-12	440,000.00	1,000.00
43	Comprehensive Accounting Course	5 days	20-24	17-21	17-21	21-25	19-23	16-20	21-25	18-22	15-19	20-24	17-21	15-19	330,000.00	1,000.00
44	Public Relations Management Course	5 days	27-31	24-28	24-28	28-2 ND May	26-30	23-27	28-1 st Aug	25-29	22-26	27-31	24-28	22-26	330,000.00	1,000.00
45	Store and Warehouse Management Course	5 days	13-17	3-7	3-7	7-11	5-9	2-6	7-11	4-8	1-5	6-10	3-7	1-5	330,000.00	1,000.00
46	Managing Board Meeting for Results	5 days	13-17	10-14	10-14	14-18	12-16	9-13	14-18	11-16	8-12	13-17	10-14	8-12	660,000.00	2,000.00
47	The Practical Trainer Course	5 days	20-24	17-21	17-21	21-25	19-23	16-20	21-25	18-22	15-19	20-24	17-21	15-19	330,000.00	1,000.00
48	Retirement Planning from the Work Place course	5 days	27-31	24-28	24-28	28-2 ND May	26-30	23-27	28-1 st Aug	25-29	22-26	27-31	24-28	22-26	330,000.00	1,000.00
49	Learning How to Play Office Politics Course Optimally	5 days	13-17	3-7	3-7	7-11	5-9	2-6	7-11	4-8	1-5	6-10	3-7	1-5	330,000.00	1,000.00
50	Front Desk Officers Training	5days	13-17	10-14	10-14	14-18	12-16	9-13	14-18	11-16	8-12	13-17	10-14	8-12	330,000.00	1,000.00
51	Production and Maintenance Course	5 days	20-24	17-21	17-21	21-25	19-23	16-20	21-25	18-22	15-19	20-24	17-21	15-19	330,000.00	1,000.00
52	Employee Compensation Management	5 days	27-31	24-28	24-28	28-2 ND May	26-30	23-27	28-1 st Aug	25-29	22-26	27-31	24-28	22-26	330,000.00	1,000.00
53	Fleet Management	5 days	13-17	3-7	3-7	7-11	5-9	2-6	7-11	4-8	1-5	6-10	3-7	1-5	330,000.00	1,000.00
54	Team Building and Team Effectiveness	5 days	13-17	10-14	10-14	14-18	12-16	9-13	14-18	11-16	8-12	13-17	10-14	8-12	330,000.00	1,000.00
55	School Management	5 days	20-24	17-21	17-21	21-25	19-23	16-20	21-25	18-22	15-19	20-24	17-21	15-19	330,000.00	1,000.00
56	HR Metrics and Analytics	5 days	27-31	24-28	24-28	28-2 ND May	26-30	23-27	28-1 st Aug	25-29	22-26	27-31	24-28	22-26	330,000.00	1,000.00
57	Facility Management Course	5 days	13-17	3-7	3-7	7-11	5-9	2-6	7-11	4-8	1-5	6-10	3-7	1-5	330,000.00	1,000.00
58	Change Management in the Workplace Course	5 days	13-17	10-14	10-14	14-18	12-16	9-13	14-18	11-16	8-12	13-17	10-14	8-12	330,000.00	1,000.00
59	Business Analytics Using Excel	5 days	20-24	17-21	17-21	21-25	19-23	16-20	21-25	18-22	15-19	20-24	17-21	15-19	330,000.00	1,000.00
60	Tendering, Procurement and negotiation skills course	5 days	27-31	24-28	24-28	28-2 ND May	26-30	23-27	28-1 st Aug	25-29	22-26	27-31	24-28	22-26	330,000.00	1,000.00
61	How to Conduct a Reliable and Successful research	5 days	13-17	3-7	3-7	7-11	5-9	2-6	7-11	4-8	1-5	6-10	3-7	1-5	330,000.00	1,000.00
62	Managing Your Boss	5 days	13-17	10-14	10-14	14-18	12-16	9-13	14-18	11-16	8-12	13-17	10-14	8-12	330,000.00	1,000.00
63	Tax Audit and Investigation Course	5 days	20-24	17-21	17-21	21-25	19-23	16-20	21-25	18-22	15-19	20-24	17-21	15-19	330,000.00	1,000.00
64	Measurement and Evaluation in Project Management Course	5 days	27-31	24-28	24-28	28-2 ND May	26-30	23-27	28-1 st Aug	25-29	22-26	27-31	24-28	22-26	330,000.00	1,000.00
65	Business Planning writing for success	5 days	13-17	3-7	3-7	7-11	5-9	2-6	7-11	4-8	1-5	6-10	3-7	1-5	330,000.00	1,000.00
66	Basic Training in Soft and Hard Skills, Accounting, Human Resources, Marketing and Managerial Skills	5 days	13-17	10-14	10-14	14-18	12-16	9-13	14-18	11-16	8-12	13-17	10-14	8-12	330,000.00	1,000.00
67	Improving Attitudes of Office Assistants in the Workplace Course	5 days	20-24	17-21	17-21	21-25	19-23	16-20	21-25	18-22	15-19	20-24	17-21	15-19	330,000.00	1,000.00
68	Improving Behavioral Attitudes of Internal Auditors	5 days	27-31	24-28	24-28	28-2 ND May	26-30	23-27	28-1 st Aug	25-29	22-26	27-31	24-28	22-26	330,000.00	1,000.00
69	Environmental Impact Assessment	5 days	13-17	3-7	3-7	7-11	5-9	2-6	7-11	4-8	1-5	6-10	3-7	1-5	330,000.00	1,000.00
70	Business Leadership Skills for Top Management cadres course	5 days	13-17	10-14	10-14	14-18	12-16	9-13	14-18	11-16	8-12	13-17	10-14	8-12	330,000.00	1,000.00
71	Financial Accounting Reporting using Excel course	5 days	20-24	17-21	17-21	21-25	19-23	16-20	21-25	18-22	15-19	20-24	17-21	15-19	330,000.00	1,000.00
72	Global Shipping and Logistics course	5 days	27-31	24-28	24-28	28-2 ND May	26-30	23-27	28-1 st Aug	25-29	22-26	27-31	24-28	22-26	330,000.00	1,000.00
73	Advanced Admin officers essentials	5 days	13-17	3-7	3-7	7-11	5-9	2-6	7-11	4-8	1-5	6-10	3-7	1-5	330,000.00	1,000.00

Venue: Our Training Centre: 3v Learning center. 5, Adefolu Avenue off Bamishile street. By Best western Lagos Ikeja Hotel off Allen Avenue (New world bus stop). Ikeja

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